

INDIANOLA MUNICIPAL UTILITIES



Electric • Communications • Water

**IMU Board of Trustees of the
Electric, Water and Communications Utilities**

February 12, 2020

City Hall Council Chambers

5:30 p.m.

Agenda

1. Call to Order
2. Roll Call
3. Public Comments
4. Consent Agenda
 - A. Claims for February 4 and 10, 2020.
 - B. January 27, 2020 Minutes.
5. Electric Utility Action Items
6. Electric Utility Informational Items
7. Water Utility Action Items
 - A. Board action to set date for receipt of bids on the 2020 Vehicle Storage Building project.
8. Water Utility Informational Items
9. Communications Utility Action Items
10. Communications Utility Informational Items
11. Combined Electric, Water and Communications Utilities Action Items
 - A. Board will need to consider a resolution setting February 24, 2020 as a public hearing for the FY 2021 budget.

- B. Resolution authorizing an interest-bearing account agreement with Trubank.
 - C. Discussion and direction regarding partial payment application.
- 12. Combined Electric, Water and Communications Utilities Informational Items
 - 13. Other Business
 - A. Enter into closed session pursuant to Iowa Code section 20.17(3) to discuss labor negotiations.
 - 14. Adjourn

IMU Regular Downstairs

4. A.

Meeting Date: 02/10/2020

Information

Subject

Claims for February 4 and 10, 2020.

Information

Fiscal Impact

Attachments

Approval of Claims 0204

eLation Claims 0210

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
WATER OPERATING FUND				
AMAZON CAPITAL SERVICES	600-8120-63410	IMU WATER BREAKROOM IT SUPPLIES	01/22/2020	36.23
AUTOMATIC SYSTEMS CO.	600-8120-63410	POWERFLEX	01/14/2020	1,737.26
CASUAL RAGS	600-8110-61810	YEARS OF SERVICE AWARD SHIRTS	01/24/2020	47.48
CCP INDUSTRIES INC.	600-8110-65500	SAFETY GLOVES	01/14/2020	197.73
DITCH WITCH - IOWA INC	600-8120-63410	REPAIRS	01/14/2020	425.69
DUST PROS JANITORIAL	600-8120-65070	JANITORIAL SUPPLIES	12/02/2019	38.79
DUST PROS JANITORIAL	600-8120-65070	JANITORIAL SUPPLIES	01/13/2020	124.00
IOWA ONE CALL	600-8110-64990	EMAIL	01/14/2020	248.40
LINDE LLC	600-8110-65010	CARBON DIOXIDE	01/10/2020	1,979.56
MCCOY HARDWARE INC	600-8120-65070	SNOW SHOVELS	01/13/2020	59.38
MCCOY HARDWARE INC	600-8120-65070	MURIATIC ACID	01/27/2020	17.08
MENARDS	600-8120-65070	CAULK	01/14/2020	11.68
MUNICIPAL ENERGY AGENCY	600-8110-63710	PURCHASED POWER - DEC 19 (WELL KWh)	01/10/2020	1,734.41
MUNICIPAL SUPPLY INC	600-8150-65072	MATERIALS	01/16/2020	414.70
SHULL, DOUG	600-8190-64990	TREASURER CONTRACT	02/01/2020	15.84
THEISEN'S	600-8120-63410	SUPPLIES	01/14/2020	22.18
U.S. CELLULAR	600-8110-63730	CELL PHONE - 4 - WATER	01/12/2020	174.42
VETTER EQUIPMENT CO	600-8160-63320	REPAIRS	01/10/2020	689.16
Total WATER OPERATING FUND:				7,973.99
IMU ADMINISTRATION FUND				
CAPITAL EXPRESS	620-8090-65080	BILL CARRIER	12/28/2019	37.65
CINTAS CORPORATION	620-8090-65070	CINTAS AED CHECK MED CABINET FILL	01/17/2020	78.28
DES PLANQUES, CHRIS	620-8091-63730	MOBILE DEVICE ALLOWANCE	01/31/2020	75.00
DUST PROS JANITORIAL	620-8090-64090	JANITORIAL	12/02/2019	856.00
DUST PROS JANITORIAL	620-8090-64090	JANITORIAL	12/02/2019	856.00
LANE, DIANNA	620-8090-63730	MOBILE DEVICE ALLOWANCE	01/31/2020	75.00
LONGER, CHRIS	620-8091-63730	MOBILE DEVICE ALLOWANCE	01/31/2020	75.00
PELLA PRINTING	620-8090-63710	ENVELOPES	12/11/2019	410.00
QUALITY PEST CONTROL	620-8090-64090	PEST CONTROL	12/06/2019	76.62
SHRED IT USA	620-8090-64090	SHREDDING SERVICE	12/07/2019	100.00
SODEXO INC & AFFILIATES	620-8091-65070	CANCELATION LABOR FEE	01/13/2020	75.00
Supply Logistics Warehouse Inc.	620-8090-65080	TONER	11/26/2019	1,684.61
ZIMMERMAN, MARY	620-8091-65990	US TRAINING	01/14/2020	960.00
ZIMMERMAN, MARY	620-8091-65990	US TRAINING	01/27/2020	480.00
Total IMU ADMINISTRATION FUND:				5,839.16
ELECTRIC OPERATING FUND				
AGRILAND FS INC	630-8260-65072	LP FOR FORKLIFT	01/10/2020	58.00
CASUAL RAGS	630-8250-65072	EMPLOYEE ACKNOWLEDGMENT	01/07/2020	90.00
CCP INDUSTRIES INC.	630-8220-65072	SHOP TOWELS	01/14/2020	207.20
CINTAS CORPORATION	630-8250-65072	FIRST AID SUPPLIES AED PATCHES	01/13/2020	88.85
DAY, MIKE	630-8220-63410	RADIO EQUIPMENT AND TECHNICAL ASSISTANCE	01/10/2020	815.00
DITCH WITCH - IOWA INC	630-8250-65072	LOCATOR REPAIRS	01/27/2020	302.97
DUST PROS JANITORIAL	630-8220-64090	MONTHLY CLEANING - JANUARY - ELECTRIC	01/20/2020	984.40
IOWA ASSOC OF MUN UTILITIE	630-8210-62300	METERING SCHOOL MARMON	01/15/2020	455.00
IOWA ONE CALL	630-8240-65990	EL-LOCATING NOTIFICATION - 272 TICKETS	01/14/2020	244.80
IOWA UTILITIES BOARD	630-8290-62100	ASSESSMENT INVOICE	09/16/2019	16,897.00
KIENAST IMPLEMENT DETAILIN	630-8250-65072	PAINT TWO STEEL STREET LIGHT POLES	01/16/2020	535.00
MCMMASTER-CARR SUPPLY CO	630-8220-63410	BATTERY	01/21/2020	45.30
METCALF, MIKE	630-8240-63730	MOBILE DEVICE ALLOWANCE	01/31/2020	75.00
MH EQUIPMENT	630-8260-63320	SERVICE ON LARGE FORKLIFT	01/15/2020	354.69
MH EQUIPMENT	630-8260-63320	SERVICE ON SMALL FORKLIFT	01/15/2020	146.37
MID AMERICAN ENERGY CO.	630-8210-63710	07991-36014 11634 R63 HWY	01/04/2020	10.10
MID AMERICAN ENERGY CO.	630-8210-63710	52390-25019 BOILER GAS	01/22/2020	781.44

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
MID AMERICAN ENERGY CO.	630-8240-63710	13231-12049 1300 E IOWA B	01/23/2020	126.42
MID AMERICAN ENERGY CO.	630-8240-63710	26311-18026 1300 E IOWA A	01/23/2020	320.47
MID AMERICAN ENERGY CO.	630-8210-63710	80950-24015 PLANT GAS	01/23/2020	11.75
MIDWEST AUTOMATIC FIRE SP	630-8220-63410	FIRE SPRINKLER INSPECTION - BACKFLOW TEST	01/08/2020	222.50
MIDWEST MUNICIPAL TRANSMI	630-8255-62100	MMTG DUES, JAN - JUN 2020	01/09/2020	1,805.00
MUNICIPAL ENERGY AGENCY	630-8230-63991	PURCHASED POWER - DEC 19 (NET ELECTRIC)	01/10/2020	701,208.61
MUNICIPAL ENERGY AGENCY	630-8230-63992	TRANSMISSION - DEC 19	01/10/2020	37,618.77
MUNICIPAL ENERGY AGENCY	630-8230-63990	WIND & LANDFILL GAS ATRIBUTES - DEC 19	01/10/2020	29,793.24
MUNICIPAL ENERGY AGENCY	630-8200-45629	20% 69 KV 30.9 CREDIT / ADMIN FEE - DEC 19	01/10/2020	7,812.70-
MUNICIPAL ENERGY AGENCY	630-8230-63991	IND TRANS SYSTEM OPERATOR CHARGE - NOV 19	01/10/2020	.00
PRO-IMAGE SIGN & LIGHTING	630-8220-65072	VEHICLE DECALS	01/23/2020	90.95
PRO-IMAGE SIGN & LIGHTING	630-8260-63320	VEHICLE DOOR DECALS	01/27/2020	45.48
SHULL, DOUG	630-8290-64990	TREASURER CONTRACT	02/01/2020	60.00
SKARSHAUG TESTING LABORA	630-8250-64200	ANNUAL PPE EQUIPMENT TESTING	01/17/2020	1,204.02
SKARSHAUG TESTING LABORA	630-8240-65500	HIGH VOLTAGE GLOVES	01/17/2020	608.18
U.S. CELLULAR	630-8240-63730	CELL PHONES - 9 - ELECTRIC	01/12/2020	530.22
VERMEER SALES & SERVICE	630-8260-65072	TRENCHER REPLACEMENT CUTTERS	01/20/2020	224.00
VERMEER SALES & SERVICE	630-8260-65072	TRENCHER BOLTS FOR REPLACEMENT CUTTERS	01/22/2020	92.00
VERMEER SALES & SERVICE	630-8260-65072	TRENCHER REPLACEMENT CUTTERS	01/23/2020	28.00
WESCO	630-8250-65072	FLUKE ELECTRIC METERS	01/17/2020	751.42
Total ELECTRIC OPERATING FUND:				789,019.45
WATER CAPITAL PROJECTS FUND				
CORE & MAIN	700-8100-67906	MATERIALS	01/13/2020	336.20
INNOVATIVE SYSTEMS	700-8100-67901	CASELLE CONVERSION TO ELATION	01/15/2020	7,442.25
Total WATER CAPITAL PROJECTS FUND:				7,778.45
ELECTRIC CAPITAL PROJECTS FUND				
CR SERVICES	730-8200-67906	SAFETY GLASSES - GLOVES	01/13/2020	62.11
ELECTRICAL ENG & EQUIP	730-8200-67901	30 AMP FUSES	01/09/2020	38.58
HAWKEYE TRUCK EQUIPMENT	730-8200-67100	PLOW AND WARNING LIGHTS ON 2020 RAM 3500	01/17/2020	8,794.80
INNOVATIVE SYSTEMS	730-8200-67901	CASELLE CONVERSION TO ELATION	01/15/2020	7,442.25
METERING & TECHNOLOGY SO	730-8200-67906	2S ELETRIC METERS	01/08/2020	6,277.45
MUNICIPAL ENERGY AGENCY	730-8200-45629	80% 69 KV 30.9 CREDIT/ADMIN FEE - DEC 19	01/10/2020	31,250.81-
STEW HANSEN DODGE	730-8200-67100	2020 RAM 3500 TRUCKS	01/21/2020	29,164.00
STEW HANSEN DODGE	730-8200-67100	2020 RAM 2500 TRUCK	01/21/2020	29,995.00
WESCO	730-8200-67906	CREDIT - HARDWARE	08/13/2019	43.91-
WESCO	730-8200-67906	CREDIT - UNDERGROUND MATERIALS	10/09/2019	99.51-
WESCO	730-8200-67906	CREDIT - FIBERGLASS BASEMENT	11/21/2019	920.20-
WESCO	730-8200-67906	4-BAY SWITCHGEAR	01/21/2020	16,344.25
Total ELECTRIC CAPITAL PROJECTS FUND:				65,804.01
Grand Totals:				876,415.06

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
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Board of Trustees: _____

AP Check Preview

Date Range: All Dates

Indianola Municipal Utilities

Thursday, February 6, 2020
10:42:01 AM

Vendor Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
Account To Be Paid From 0000-11101-999									
Bankers Trust Company - VEND-1003									
3/7/2020	Financial Management Fees	Net 30	651.17	0.00	15.00	651.17	651.17	200111-281645	BL-2339
						651.17	651.17		
Cedar Falls Utilities - VEND-1045 - BL-2343									
2/26/2020	2018-19 Shared IPTV Costs	Net 30	43,148.74	0.00	15.00	43,148.74	43,148.74	90577	BL-2343
						43,148.74	43,148.74		
Cintas Corporation - VEND-1007									
2/27/2020	Supplies	Net 30	60.38	0.00	15.00	60.38	60.38	5015728696	BL-2344
						60.38	60.38		
City Of Indianola - VEND-1008 - BL-2345									
3/2/2020	0220 Utility Bills	Net 30	1,566.80	0.00	15.00	1,566.80	1,566.80	0220 Utility Bills	BL-2345
						1,566.80	1,566.80		
Consortia Consulting - VEND-1009									
2/19/2020	Misc Consulting	Net 30	900.00	0.00	15.00	900.00	900.00	20930	BL-2346
						900.00	900.00		
Doug Shull - VEND-1105									
3/7/2020	0220 Treasurer Contract	Net 30	7.50	0.00	15.00	7.50	7.50	0220 Treasurer Contract	BL-2340
						7.50	7.50		
Electrical Engineering & Equipment Co - VEND-1114									
2/14/2020	Material	Net 30	441.01	0.00	15.00	441.01	441.01	6674146-00	BL-2347
						441.01	441.01		
Fuse Technic LLC - VEND-1012									
3/2/2020	Consulting	Net 30	3,000.00	0.00	15.00	3,000.00	3,000.00	FT20200201003	BL-2348
						3,000.00	3,000.00		
Infomax Office Systems Inc - VEND-1013									
3/7/2020	Copier Contract	Net 30	163.22	0.00	15.00	163.22	163.22	26356269	BL-2341
						163.22	163.22		
Interstate Power Systems Inc - VEND-1033									

AP Check Preview

Date Range: All Dates

Indianola Municipal Utilities

Thursday, February 6, 2020

10:42:01 AM

Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
	2/29/2020	Vehicle Repair	Net 30	345.50	0.00	15.00	345.50	345.50	R012069464:01	BL-2349
							345.50	345.50		
Iowa Dept Of Revenue - VEND-1117										
	2/20/2020	0220 Sales Tax	Net 30	6,498.44	0.00	15.00	6,498.44	6,498.44	0220 Sales Tax	BL-2362
							6,498.44	6,498.44		
Jerico Services, Inc. - VEND-1093										
	2/28/2020	Ice Melt	Net 30	759.50	0.00	15.00	759.50	759.50	0081136-IN	BL-2350
							759.50	759.50		
KNIA/KRLS - VEND-1090										
	3/7/2020	Indy Sports Package	Net 30	656.10	0.00	15.00	656.10	656.10	Indy Sports Package	BL-2351
							656.10	656.10		
Mid American Energy Co - VEND-1018										
	2/22/2020	Utilities	Net 30	367.53	0.00	15.00	367.53	367.53	395945813	BL-2352
							367.53	367.53		
Power & Tel - VEND-1037										
	2/14/2020	Remotes	Net 30	1,490.35	0.00	15.00	1,490.35	1,490.35	6871821-00	BL-2353
	2/27/2020	Material	Net 30	111.39	0.00	15.00	111.39	111.39	6870587-00	BL-2354
	2/28/2020	Cable	Net 30	9,295.51	0.00	15.00	9,295.51	9,295.51	6850271-01	BL-2355
	2/29/2020	Fiber	Net 30	3,005.96	0.00	15.00	3,005.96	3,005.96	6883659-00	BL-2356
							13,903.21	13,903.21		
Secure Shred - VEND-1063										
	3/4/2020	Shredding Services	Net 30	48.00	0.00	15.00	48.00	48.00	53197	BL-2357
							48.00	48.00		
Terry-Durin Co - VEND-1038										
	2/21/2020	Conduit	Net 30	9,523.00	0.00	15.00	9,523.00	9,523.00	47436-00	BL-2358
							9,523.00	9,523.00		
U.S. Cellular - VEND-1104										
	3/7/2020	Tech Cell Phones	Net 30	110.38	0.00	15.00	110.38	110.38	351972855	BL-2342
							110.38	110.38		
Unite Private Networks - VEND-1054										

AP Check Preview

Date Range: All Dates

Indianola Municipal Utilities

Thursday, February 6, 2020
10:42:01 AM

Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
	3/2/2020	Dark Fiber	Net 30	3,055.39	0.00	15.00	<u>3,055.39</u>	<u>3,055.39</u>	SI-20-002037	BL-2359
							3,055.39	3,055.39		
Wiegert Disposal Inc - VEND-1081										
	3/2/2020	0120 Service	Net 30	110.00	0.00	15.00	<u>110.00</u>	<u>110.00</u>	0120 Service	BL-2360
							110.00	110.00		
Wisconsin Independent Network, LLC - VEND-1067										
	3/2/2020	8 Gb Ethernet Circuit	Net 30	3,638.00	0.00	15.00	<u>3,638.00</u>	<u>3,638.00</u>	INDIA49888	BL-2361
							3,638.00	3,638.00		
Check Count: 21				Totals:			\$88,953.87	\$88,953.87		

IMU Regular Downstairs
Meeting Date: 02/10/2020

4. B.

Information

Subject

January 27, 2020 Minutes.

Information

Fiscal Impact

Attachments

January 27 Minutes

BOARD OF TRUSTEE MINUTES
REGULAR SESSION – JANUARY 27, 2020

The Board of Trustees met in regular session on January 27, 2020, in the City Hall Council Chambers. Chairperson Mike Rozga called the meeting to order at 5:36 pm and on roll call the following members were present: Mike Rozga, Adam Voigts and Leslie Forbush. Absent: Jim McClymond.

The meeting was opened for Public Comment. Al Farris, 811 E Salem, a member of the Sustainability Committee and Indianola Green Team, urged IMU to support Grow Solar. Patrick Snell and Jessica Maldonado spoke about the Grow Solar Warren County program.

The consent agenda consisting of the following was approved on a motion by Forbush and seconded by Voigts. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Claims list for January 21 and 27, 2020.

Minutes from January 13, 2020.

September 2019 Treasurer and Financial Reports

Electric Utility Informational Items – Mike Metcalf, Electric Superintendent, reported on the Electric Utility Informational Items which included January 18 power outage.

Water Utility Action Items – Forrest Aldrich, Veenstra & Kimm, spoke about the Water Facility Storage Building Project. He recommended awarding the contract to the low bidder in December; it was noted that all bids were rejected so the project must be re-bid. The Board asked staff to look at recommendations for the project and to have a resolution setting a bid date on the next agenda.

Water Utility Informational Items – Water Superintendent, Lou Elbert, reported on the Water Utility Informational Items which included work on wells.

Communication Utility Action Items –

This being the time and place fixed for a public hearing on the matter of setting the telecommunication rates, the Chair called for any oral objections to the approval of the resolutions to change the telecommunication rates for residential and commercial customers. No oral objections were offered, and the Deputy City Clerk reported that no written objections had been filed.

Voigts made a motion and Forbush seconded to approve Resolution No 2020-03, Resolution approving telecommunication rate changes for residential customers. On roll call the vote was, AYES: Rozga, Voigts and Forbush. NAYS: None. ABSENT: McClymond. Whereupon the Chairperson declared the motion carried unanimously and the resolution duly adopted.

Resolution No 2020-04, entitled “Resolution approving telecommunication rate changes for commercial customers” was introduced on a motion by Voigts and seconded by Forbush. On roll call the vote was, AYES: Rozga, Voigts and Forbush. NAYS: None. ABSENT: McClymond. Whereupon the Chairperson declared the motion carried unanimously and the resolution duly adopted.

Communications Utility Informational Items – Kurt Ripperger, Telecommunications Superintendent, updated the Board on the Communications Utility Informational Items which included the plan for converting remaining MCG customers to IMU Fiber.

Combined Electric, Water and communications Utilities Informational Items

General Manager, Chris DesPlanques, gave a FY21 draft budget presentation.

Other Business

At 7:00 pm a motion was made by Forbush and seconded by Voigts to enter into closed session to discuss marketing and pricing strategies and proprietary information of the telecommunications division whose competitive

position will be harmed by public disclosure that is not required of potential or actual competitors and no public purpose is served by such disclosure, pursuant to Section 388.2(1) Code of Iowa. On roll call the vote was, AYES: Voigts, Forbush and Rozga. NAYS: None. ABSENT: McClymond. Whereupon the Chairperson declared the motion carried unanimously.

It was moved by Voigts and seconded by Forbush to come out of closed session. On roll call the vote was, AYES: Voigts, Forbush and Rozga. NAYS: None. ABSENT: McClymond. Whereupon the Chairperson declared the motion carried unanimously.

Meeting adjourned on a motion by Voigts and seconded by Forbush.

Mike Rozga, Chairperson

Jackie Raffety, Deputy City Clerk

IMU Regular Downstairs

7. A.

Meeting Date: 02/10/2020

Information

Subject

Board action to set date for receipt of bids on the 2020 Vehicle Storage Building project.

Information

Board will set February 27 as date to receive bids on the 2020 Vehicle Storage Building project for the Water Department.

Simple Motion is in order.

Fiscal Impact

Attachments

Project Timeline

Notice to Bidders



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)

February 3, 2020

Chris DesPlanques
Indianola Municipal Utilities
210 West 2nd Avenue
Indianola, Iowa 50125

INDIANOLA MUNICIPAL UTILITIES
INDIANOLA, IOWA
2020 VEHICLE STORAGE BUILDING
PROJECT SCHEDULE

The proposed schedule for the rebidding of the 2020 Vehicle Storage Building project is as follows:

Board action to set date for receipt of bids	February 10, 2020
Notice posted to IAMU and League of Cities websites	February 11, 2020
Receive and open bids	February 27, 2020
Board consideration for the award of contract	March 9, 2020
Project completion	November 21, 2020

If you have any questions or comments, please contact us at 225-8000.

VEENSTRA & KIMM, INC.

Forrest S. Aldrich

FSA:dml
285101

cc: Lou Elbert, Indianola Municipal Utilities (e-mail)
Jackie Raffety, Indianola Municipal Utilities (e-mail)

NOTICE TO BIDDERS

NOTICE OF TAKING BIDS FOR THE CONSTRUCTION OF THE 2020 VEHICLE STORAGE BUILDING PROJECT FOR THE INDIANOLA MUNICIPAL UTILITIES, INDIANOLA, IOWA.

Sealed proposals must be filed with the Clerk of the Indianola Municipal Utilities in the Council Chambers of the Indianola Municipal Building, 110 N. 1st Street, Indianola, Iowa before 2:00 P.M. local time on the 27th day of February, 2020 for the 2020 Vehicle Storage Building Project, and work incidental thereto, as described in the plans and specifications therefor, now on file in the office of the Clerk. Proposals will be opened and the amount of the bids announced in said Council Chambers by the Clerk at the time and date specified above.

Proposals will be acted upon by the Board of Trustees of Indianola Municipal Utilities at 5:30 P.M. on the 9th day of March, 2020, or at such later time and place as then may be fixed.

The work to be done is as follows:

2020 VEHICLE STORAGE BUILDING PROJECT

Construct pre-engineered nominal 50'x50' metal building with insulation, concrete floor and foundation, doors, overhead doors, mechanical, electrical and miscellaneous associated work, including cleanup. Sitework consists of excavation, grading, paving, sanitary sewer service, electrical service and other miscellaneous work.

All work and materials are to be in accordance with the proposed plans, specifications, form of contract and estimate of cost now on file in the office of the Clerk of said Utilities and by this reference made a part thereof as though fully set out and incorporated herein.

All proposals and bids in connection therewith shall be submitted to the Clerk of said Utilities on or before the time herein set for said receipt of bids. All proposals shall be made on official bidding blanks furnished by the Board, and any alterations in the official form of proposal will entitle the Board, at its option, to reject the proposal involved from consideration. Each proposal shall be sealed and plainly identified.

Each proposal shall be made out on a blank form furnished by the Utility and must be accompanied by bid security, as follows: a certified or cashier's check, drawn on a solvent Iowa bank or a bank chartered under the laws of the United States or a certified share draft drawn on a credit union in Iowa or chartered under the laws of the United States, in an amount equal to five percent (5%) of the bid, or a bid bond executed by a corporation authorized to contract as a surety in the State of Iowa in a penal sum of five percent (5%) of the bid.

NB-1

285101

Notice to Bidders

The bid security should be made payable to the INDIANOLA MUNICIPAL UTILITIES. The bid security must not contain any conditions either in the body or as an endorsement thereon. The bid security shall be forfeited to the Board as liquidated damages in the event the successful bidder fails or refuses to enter into a contract within 10 days after the award of contract and post bond satisfactory to the Board insuring the faithful fulfillment of the contract and the maintenance of said work, if required, pursuant to the provisions of this notice and the other contract documents. Bidders will use the bid bond form included in the specifications.

In accordance with Iowa statutes, a resident bidder shall be allowed a preference as against a nonresident bidder from a state or foreign country if that state or foreign country gives or requires any preference to bidders from that state or foreign country, including but not limited to any preference to bidders, the imposition of any type of labor force preference, or any other form of preferential treatment to bidders or laborers from that state or foreign country. The preference allowed shall be equal to the preference given or required by the state or foreign country in which the nonresident bidder is a resident. In the instance of a resident labor force preference, a nonresident bidder shall apply the same resident labor force preference to a public improvement in this state as would be required in the construction of a public improvement by the state or foreign country in which the nonresident bidder is a resident.

Failure to submit a fully completed Bidder Status Form with the bid may result in the bid being deemed nonresponsive and rejected.

The Board of Trustees reserves the right to reject any or all bids, to waive informalities or technicalities in any bid and to accept the bid which it deems to be to the best interest of the Utility.

The Board reserves the right to defer acceptance of any proposal for a period not to exceed thirty (30) calendar days from the deadline for submission of proposals.

The successful bidder will be required to furnish a bond in an amount equal to one hundred percent (100%) of the contract price, said bond to be issued by responsible surety approved by the Board and shall guarantee the faithful performance of the contract and the terms and conditions therein contained, and shall guarantee the prompt payment for all materials and labor and protect and save harmless the Board from claims and damages of any kind caused by the operations of the Contractor, and shall guarantee the work against faulty workmanship and materials for a period of two (2) years after its completion and acceptance by the Board of Trustees.

Notice to Bidders

The work will commence within ten (10) calendar days after the date set forth in written Notice to Proceed and shall be fully completed by November 21, 2020.

Liquidated damages in the amount of Five Hundred Dollars (\$500.00) per calendar day will be assessed for each day the work shall remain uncompleted after the end of the contract period.

A sales tax exemption certificate will be available for all material purchased for incorporation in the project.

Payment for said improvements will be made in cash from sale of general obligation bonds or notes, water revenue bonds or notes, or from such funds as are legally available for said purposes. Any combination of the above methods of payment may be used at the discretion of the Board of Trustees.

Payment to the Contractor will be on the basis of monthly estimates equivalent to ninety-five percent (95%) of the contract value of the work completed and payments made to material suppliers for materials ordered specifically for the project and delivered to the site during the preceding calendar month. Estimates will be prepared each month by the Contractor, subject to the approval of the Engineer, who will certify to the Board for payment each approved estimate on or before the tenth (10th) day of the following month. Such monthly payments shall in no way be construed as an act of acceptance for any part of the work partially or totally completed. Upon completion of the work and its acceptance by the Board, the Contractor will be paid an amount which, together with previous payments, will equal ninety-five percent (95%) of the contract price of the contract. Final payment of the remaining five percent (5%) will be made not less than thirty-one (31) days after completion and acceptance by resolution of the Board of Trustees of the completed contract, subject to the conditions and in accordance with the provisions of Chapter 573 of the Code of Iowa. No such partial or final payments will be due until the Contractor has certified to the Clerk that the materials, labor and services involved in each estimate have been paid for in accordance with the requirements stated in the specifications.

Plans and specifications governing the construction of the proposed improvements, and also the prior proceedings of the Board of Trustees referring to and defining said proposed improvements are hereby made a part of this notice and the proposed contract by reference and the proposed contract shall be executed in compliance therewith.

Copies of said plans and specifications and form of contract are now on file in the office of the Clerk. Copies may be obtained from VEENSTRA & KIMM, INC., 3000 Westown Parkway, West Des Moines, Iowa 50266, at no charge.

Notice to Bidders

This notice is given by order of the Board of Trustees of the Indianola Municipal Utilities,
Indianola, Iowa.

BOARD OF TRUSTEES
INDIANOLA MUNICIPAL UTILITIES
INDIANOLA, IOWA

Mike Rozga, Chairperson

Attest:

Jackie Raffety, Deputy City Clerk

NB-4

285101

IMU Regular Downstairs

11. A.

Meeting Date: 02/10/2020

Information

Subject

Board will need to consider a resolution setting February 24, 2020 as a public hearing for the FY 2021 budget.

Information

Simple motion is in order.

Fiscal Impact

Attachments

Resolution setting hearing

RESOLUTION NO. 2020 –

**RESOLUTION SETTING TIME AND PLACE FOR A PUBLIC HEARING
OF THE INDIANOLA MUNICIPAL UTILITIES BUDGET FOR
FISCAL YEAR 2020/21**

WHEREAS, the Indianola Municipal Utilities is required to hold a public hearing concerning IMU's budget for fiscal year July 1, 2020 through June 30, 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE IMU BOARD OF TRUSTEES OF INDIANOLA, IOWA, that a public hearing will be held February 24, 2020 beginning at 5:30 p.m. in the City Hall Council Chambers, 110 N. 1st Street, concerning the IMU's budget for fiscal year 2020/2021, and the City Clerk is directed to publish notice of said meeting in the Indianola Record Herald and Tribune.

PASSED AND APPROVED this 12 day of February 2020.

Mike Rozga, Chair

ATTEST:

Jackie Raffety, Deputy City Clerk

IMU Regular Downstairs

11. B.

Meeting Date: 02/10/2020

Information

Subject

Resolution authorizing an interest-bearing account agreement with Trubank.

Information

Simple motion is in order.

Fiscal Impact

Attachments

Resolution Approving Banking Service

TruBank Agreement

RESOLUTION NO. 2020-

**RESOLUTION AUTHORIZING AN INTEREST-BEARING ACCOUNT
AGREEMENT WITH TRUBANK**

WHEREAS, Indianola Municipal Utilities currently has bank accounts with TruBank;
and

WHEREAS, Indianola Municipal Utilities desires to enter into an agreement with
TruBank to utilize an interest-bearing account.

NOW, THEREFORE, BE IT RESOLVED by the Indianola Municipal Utilities Board
of Trustees that the attached agreement is hereby approved.

PASSED this 12 day of February 2020.

Mike Rozga, Chairperson

ATTEST:

Jackie Raffety, Deputy City Clerk



STRONG HISTORY - SECURE FUTURE

IMU Commercial
Chris DesPlanques

February 6, 2020

Dear Chris,

TruBank would like to offer IMU an interest-bearing account. The existing IMU Commercial account number _____ would have a target balance of \$250,000.00 and all funds over that amount would be transferred daily into an interest-bearing account number _____ paying .15 basis points over the targeted federal funds rate which today is 1.90%. Please feel free to contact me if you have any questions at 515-961-5880.

If this is acceptable to you, please sign and date below.

Thank you ..

Keith Welling

President, CEO

IMU Regular Downstairs

11. C.

Meeting Date: 02/10/2020

Information

Subject

Discussion and direction regarding partial payment application.

Information

Fiscal Impact

Attachments

No file(s) attached.

IMU Regular Downstairs

13. A.

Meeting Date: 02/10/2020

Information

Subject

Enter into closed session pursuant to Iowa Code section 20.17(3) to discuss labor negotiations.

Information

Roll call to go into closed session is in order.

Fiscal Impact

Attachments

No file(s) attached.
